

Madison Campus Rentals
608-358-2269
madison.campus.rentals@gmail.com

RENTAL APPLICATION

Address Applying for: _____ Rent \$ _____
Security Deposit Amount: \$ _____ Lease Terms: From (Date) Aug 15, 2024 To (Date) Aug 15, 2025
Special Terms or Conditions: _____
(renovations required, pets, etc.)

APPLICATION PROCEDURE

Please fill out the following application completely and accurately. Falsification of information is grounds for denial. All approved applicants are required to provide a valid driver's license or state identification card. If an application is incomplete, we will call the applicant one time to obtain the information needed in order to complete the application. If this call does not provide the necessary information, rejection may be based on an incomplete application.

Applicants must demonstrate an ability to pay the monthly rent. Information about your current employer, including names and telephone numbers of references, must be provided if applicable. Please list all sources of income. Employment references may be checked to verify income. If an applicant receives an income subsidy, verification must be provided when turning in the completed application. If an applicant has a payee or other contact person at a specific agency, please provide their name and telephone number. If an applicant does not demonstrate the ability to pay the monthly rent, a co-signer may be required to guarantee the financial obligations of the lease. A credit check may be conducted on any submitted application. Poor credit does not always result in application rejection, however it may be a factor used in processing the application, and may be grounds for denial.

A rental history check may be conducted on your application. Applicants are required to have at least two years of satisfactory housing history including rental history and/or home ownership. Please complete your current and prior landlord information. Satisfactory housing history does not include time residing in student housing (dorms) or residing with parents or relatives. Applicants with less than two years of housing history may be asked to obtain a co-signer to guarantee the financial obligations of the lease. If an applicant owes money to a previous landlord, this balance must be paid in full before the application will be processed.

Madison Campus Rentals, LLC rents to applicants in the order that their applications are approved. Application processing may take up to 72 hours. We will contact you after your application has been processed. We provide copies of the lease agreement and lease rules upon request. No Earnest Money Deposit is required.

Applicant's First Name _____ Middle _____ Last _____

Date of Birth ___ / ___ / ___ Social Security # _____ - _____ - _____ DL # _____

Cell Phone # _____ Home Phone # _____ Email _____

Current Employer _____ Start Date _____ Phone _____

Address _____ City _____ State _____

Supervisor _____ Position _____ Monthly Income \$ _____

Other income sources and amounts (verification must be provided) _____

Housing History – Please provide all information for both current and previous housing history

Current Address _____ City _____ State _____

Current Landlord _____ Phone _____

Current Landlord Address _____ City _____ State _____

Rent paid per month \$ _____ From ___ / ___ / ___ To ___ / ___ / ___

Previous Address _____ City _____ State _____

Previous Landlord _____ Phone _____

Previous Landlord Address _____ City _____ State _____

Rent paid per month \$ _____ From ___ / ___ / ___ To ___ / ___ / ___

Has an eviction action ever been filed against you or someone you were living with at the time? Yes ___ No ___
If yes, by whom, when, and for what reason? _____

Have you been convicted of a crime involving violence to persons or property? Yes ___ No ___

Have you been convicted of any drug-related offenses? Yes ___ No ___

Do you owe money to your current landlord or any former landlord? Yes ___ No ___

Do you wish to receive a written explanation of a denial of tenancy? Yes ___ No ___

How did you hear about Madison Campus Rentals, LLC? _____

If you currently live in UW Housing or have less than 2 full years of verifiable rental history, please complete cosigner information:

Co-Signer Name _____ Relationship to Applicant _____

Co-Signer Address _____ City _____ State _____ Zip _____

Co-Signer Phone _____ Co-Signer email address _____

In case of an emergency, contact: _____ Phone () _____

Address _____ City/State/Zip _____ Relation _____

I, the undersigned, hereby acknowledge that I have read and understand this application, and all information that has been submitted, including the information listed on this application, is true and correct. I understand that all application information and materials are being relied upon in application processing and are a pre-condition to approval by Madison Campus Rentals, LLC. Any false statements or omissions are grounds for application rejection, or future termination of any lease signed pursuant to this application. **I hereby authorize management to conduct routine housing references, employment verification, criminal background checks, public records checks, financial reference investigations, and to obtain and rely on credit agency reports for the purpose of processing this application.** I understand and acknowledge that my performance under any lease agreement I may enter into with the landlord may be reported to such credit-reporting agency, and authorize management to obtain my credit report for the purpose of collecting any amounts due pursuant to any future lease agreement with the landlord. At the time of entering into a rental agreement, the applicant agrees to pay the balance of the security deposit. Notice: You may obtain information about the sex offender registry and persons registered with the registry by contacting the Wisconsin Department of Corrections at www.widocoffenders.org or by phone at 877-234-0085.

A NON-REFUNDABLE earnest money deposit of \$600 is required to hold a house and initiate the lease/rental process. All applications (and cosigner forms if applicable) for the group are required within 24 hours of putting a hold on a house. This earnest money deposit will be credited towards the security deposit at the time of lease signing. A lease must be signed within 24 hours of application approval, or the hold expires, the apartment is remarketed, and the earnest money deposit is FORFEITED. If any application is not approved, the earnest money deposit will be returned within 21 days. Sublessees are not required to submit an earnest money deposit.

Applicant's Signature _____ Date _____